

PRIVACY REPORT IN ACCORDANCE TO ART. 13 OF THE EU REGULATION 679/2016

(for the protection of natural persons in accordance to personal data processing, as well as the free circulation of such data)

COS.PEL. S.R.L., located in Via Venezia, 58 – 12084 Mondovì (CN), VAT Number 02145810046 as data controller, in accordance to art. 13 of the EU Regulation 679/2016 desires to inform you that all your data will be processed following the principles established by GDPR (General Data Protection Regulation EU 679/2016), which is respecting the principle of lawfulness, accuracy, transparency, limitation of purposes and conservation, data minimization, exactness, integrity and confidentiality.

□ OBJECT OF THE DATA PROCESSING

Interested data are:

1. Personal data related to web surfing, such as IP address, inquiry time and day, web page visited, browser type and version, which are automatically and autonomously acquired by electrical instruments and related software necessary for a correct functioning of our website;
2. personal, identification and contract data

□ DATA PROCESSED SOURCES

The controller deals with data spontaneously provided from the person concerned in occasions of:

- _ customer offices visits or phone calls
- _ quote requests or offers
- _ previous transactions
- _ web site activities (contact form)

□ DATA PROCESSING PURPOSES AND GIURIDICAL BASIS

Personal data voluntarily provided from you, will be processed for the purposes following described.

Concerning web surfing data: allow web surfing to users on controller web site; web pages optimization and make them available during web surfing; make researches / statistics on anonymous or aggregated data aimed to improve web site functioning and interest, without the possibility to identify the user; fulfil juridical duties the controller has to.

Concerning personal, identification and contract data:

- For the purpose of executing the contract between COS.PEL. S.R.L. and data subject concerned or precontractual measures adopted following the request of the data subject to:
 - carry out administrative – accounting activities necessary and connected to fiscal and bureaucratic fulfilment and organizational management of the requested services;
 - share information, including pre and post contractual activities
 - provide requested goods or services and secure asset positions deriving from them;
 - officialise inquiries, prepare quotations, manage negotiation and pre-contractual relationship;
 - prepare inquiries or process received ones;
- Previous agreement of the data subject to:
 - Sending newsletters and communications regarding informative and/or commercial and/or promotional messages about goods, services, news and promotions from COS.PEL. S.R.L. and allow the data subject to request the suspension, or rather to be cancelled in the consignee lists;
 - Use internal statistics to prepare commercial offers.

Concerning marketing activities, hereby it is specified that, without your approval to data processing, it will not be possible to manage such activities.

COOKIE POLICY

Cookie are used by this Application. For more information and see a detailed version of such policy, the user may refer to [Cookie Policy](#).

DATA DISCLOSURE AND COMMUNICATION

Personal data processed by COS.PEL. S.R.L. will not be DISCLOSED, otherwise they will not be shared with third parties, in any way, included the available ones or just for consultation.

Data are communicated to consignees only for necessary needs respecting the purposes reported above. They could be shared with Controller employees; in particular, according to roles and tasks, some of them are authorized to deal with personal data, respecting the limits of their tasks and instructions received. Data could be also communicated, no more than strictly required, to MAP S.R.L. UNIPERSONALE to carry out administrative activities, to external subjects collaborating with Controller and to subjects that, for supply purposes or

other requests and performances related to transaction and contractual relationship with the Controller. Moreover, they could be communicated to subjects legitimated by law, regulations, community norms to access such data.

Finally, data could be communicated to third parties, belonging to the following categories:

- subjects supplying services for the management of informatic system and web site functioning;
- freelances, studios and companies supplying assistance and consultation in both fiscal and labour law;
- credit unions;
- authorities in charge for law duties fulfilment and/or public institutions dispositions, if requested.

DATA TRANSFER

The Controller does not transfer personal data in other countries or other International Organizations. Nevertheless, there is the possibility to use cloud services; in that case, services suppliers will be selected among companies providing adequate guarantees, as indicated in art. 46 GDPR 679/16.

PROCESSING AND DATA STORAGE MODALITY

Data processing will be automated and/or manual, with modalities and instruments assuring maximum security and privacy, by subjects designated in accordance to art. 4 and G.D.P.R accountability principles.

Controller keeps and processes personal data for the time necessary to fulfil indicated purposes, or what the customer asked. Then, personal data will be preserved, and no more processed, for the time established by civilian and fiscal dispositions in force.

Data processed for marketing purposes will be preserved from the moment the data subject provided his approval to the moment it will be revoked.

DATA SUBJECT RIGHT

In accordance to GDPR 679/2016, the data subject has the right of access (art. 15), right of rectification (art. 16), right to erasure (art. 17), right to restriction of processing (art. 18), right to data portability (art. 20), right to object (art. 21), right to object to automated decision making (art. 22).

The data subject could contact the controller specifying the object of his request, the right he means to carry out and attaching a copy of ID document to certify the request legitimacy at the following address:

COS.PEL. S.R.L.
Via Venezia, 58 – 12084 Mondovì (CN)

Or sending an e-mail to the following e-mail:

amministrazione@cospel.it

WITHDRAWAL OF CONSENT AND CLAIM STATEMENT

In accordance to art. 6 of the GDPR 679/16, the data subject can withdraw his consent, but the one referring to data communication to third parties legitimated by law, and its missed transmission could compromise the whole supply or part of it.

The data subject has the right to raise a claim to Control Authority of its Country of origin.

DATA SUPPLY REFUSAL

The data subject could not refuse to supply the controller the personal data needed to fulfil laws regulating commercial transactions and tax system. The supply of more personal data could be needed to improve transaction quality and efficiency. Therefore, the refuse to supply these data, which need is legitimated by law, will impede order fulfilment; while the supply of these data could compromise the whole supply or part of it.

The people operating on behalf and for juridical persons could refuse to supply the controller their personal data. The supply of these is needed for a correct and efficient management of contractual relationship. Therefore, a possible refusal to the supply of these data could compromise the whole contractual relationship or part of it.

Data communicated during the compilation of the “Contacts” form, the user may refuse to provide them to the controller, because it is optional. In any case, the compilation of the form is necessary to carry out requests

AUTOMATED DECISION MAKING

The controller does not make data processing consisting in automated decision-making processes.

CONTROLLER

The data controller is **COS.PEL. S.R.L.** located in **Via Venezia, 58 – 12084 Mondovì (CN)**. The controller guarantees security, privacy and protection of personal data in his hands, in any phase of data processing.

List of internal and external supervisors is available at the Controller offices.

☐ PRIVACY REPORT MODIFICATION

Controller has the possibility to modify the content of such report, totally or part of that, even because Privacy law variations.

The controller will publish on the website the Privacy report update and since that moment it will be binding: the user shall visit regularly this section.